



## APPLICATION FORM

Please complete this form and return it via email, post, or hand delivered to either of our offices on or before the closing date specified in the job advertisement. All information given will be treated with the strictest confidence and in compliance with the General Data Protection Regulations. Continuation sheets may be added if necessary.

Please email [manager.ocu@omaghcreditunion.co.uk](mailto:manager.ocu@omaghcreditunion.co.uk) should you require any reasonable adjustments to the application form or application process under provisions of the Equality Act. Forms must be submitted before **12noon Friday 28th June 2024**

**POSITION APPLIED FOR:** Full-Time Teller (Min 35 hours per week)

### PERSONAL DETAILS:

<b>Surname:</b>	<b>Telephone number (Home)</b>	
<b>Forenames:</b>	<b>Telephone number (Mobile)</b>	
<b>Email:</b>	<b>Date of Birth</b>	
<b>Address:</b>		
<b>Postcode:</b>		
<b>Do You hold a current driving licence</b>	<b>Yes</b>	<b>No</b>
<b>Do You Have use of a car?</b>	<b>Yes</b>	<b>No</b>

**Do You have the right to work in Northern Ireland?**

**Yes/No**

**Note: the company will require proof of this right before an offer of employment can be confirmed –eg Birth certificate and/or any other appropriate document required to confirm your right to work in N.I as required by the Asylum and Immigration Act 2006**

**YOUR QUALIFICATIONS**

Date	Type of Exam(A-Level, GCSE)	Name of School	Subject and Grade

**FURTHER/HIGHER EDUCATION**

Date	Type(BSc, MA)	Name of Institution	Subject Taken & Qualifications Gained(Specify Grade or Degree Class Obtained)

**EMPLOYMENT RECORD (Please list chronologically, starting with current or last employer)**

<b>Name &amp; Address of Employer &amp; Nature of Business</b>	<b>From: To:</b>	<b>Job Title: Job Function/Responsibilities:</b>

<b>Details of training courses attended, and awards achieved, including dates, if appropriate:</b>

### **SUITABILITY FOR THIS POSITION**

**Please tell us why you have applied for this job and why you think you are the best person for the job**

## REFEREES

Please give the details of two work related referees, including your current or most recent post. Referees will not be contacted without your prior approval.

<b>Name:</b>	<b>Name:</b>
<b>Position</b>	<b>Position:</b>
<b>Company</b>	<b>Company</b>
<b>Address:</b>	<b>Address:</b>
<b>Telephone Number:</b>	<b>Telephone Number:</b>
<b>Nature of Relationship:</b>	<b>Nature of Relationship:</b>

I certify that all the information which I have provided is correct. I understand that any false information given may result in a job offer being withdrawn. I understand that my application is subject on receipt of a satisfactory criminal records check, an appropriate fitness and propriety check conducted by the Credit Union and pre-approval by the PRA and FCA.

**Signature:**

**Date:**